

SCRUTINY BOARD (CITY DEVELOPMENT)

**Meeting to be held in Civic Hall, Leeds on
Tuesday, 13th October, 2009 at 10.00 am**

**A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 9.30 am**

MEMBERSHIP

Councillors

S Armitage	-	Cross Gates and Whinmoor;
C Beverley	-	Morley South;
R Downes	-	Otley and Yeadon;
T Grayshon	-	Morley South;
R Harington	-	Gipton and Harehills;
M Lobley	-	Roundhay;
T Murray	-	Garforth and Swillington;
A Ogilvie	-	Beeston and Holbeck;
R Pryke (Chair)	-	Burmantofts and Richmond Hill;
D Schofield	-	Temple Newsam;
S Smith	-	Rothwell;
N Taggart	-	Bramley and Stanningley;
G Wilkinson	-	Wetherby;

Please note: Certain or all items on this agenda may be recorded on tape

**Agenda compiled by:
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**Principal Scrutiny Adviser:
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A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on the agenda</p> 	

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3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstance shall be specified in the minutes.)	
4			DECLARATION OF INTERESTS To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE	
6			MINUTES OF THE PREVIOUS MEETINGS To receive and approve the minutes of the previous meetings held on 1 st September 2009 and 16 th September 2009.	1 - 20
7			PROVISION OF SHARED SPACE AND SHARED SURFACE STREETS To consider a report of the Head of Scrutiny and Member Development on the review of the Street Design Guide and the provision of shared space and shared surface streets.	21 - 58
8			INQUIRY TO REVIEW THE METHOD BY WHICH PLANNING APPLICATIONS ARE PUBLICISED AND COMMUNITY INVOLVEMENT TAKES PLACE - DRAFT TERMS OF REFERENCE To consider a report of the Head of Scrutiny and Member Development on the proposed draft terms of reference in relation to an inquiry to review the method by which planning applications are publicised and community involvement takes place.	59 - 66

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9			PERFORMANCE WORKING GROUP To consider a report of the Head of Scrutiny and Member Development on the targets set by the Board's Performance Working Group held on 2 nd September 2009.	67 - 78
10			LEGIBLE LEEDS PROJECT To consider a report of the Director of City Development on the Legible Leeds Project.	79 - 84
11			WORK PROGRAMME To consider the attached report of the Head of Scrutiny and Member Development regarding the Board's work programme, together with a copy of the Forward Plan of Key Decisions pertaining to this Board's Terms of Reference and the latest Executive Board minutes.	85 - 116
12			DATE AND TIME OF NEXT MEETING To note that the next meeting of the Board will be held on Tuesday 10 th November 2009 at 10.00am (Pre –Meeting for Board Members at 9.30am)	